

Acworth Historic Preservation Commission  
Regular Meeting Minutes  
Thursday, February 28, 2008  
CR-1 Acworth City Hall  
6.00 p.m.

Members Present:

Elisha Plumley, Vice Chairman                      Heather Hibbon                      Sallie Loy  
Maureen Bretherton                                      Kim Wigington                      Judy McDonald

Members Absent:

Jim Mize

Others Present:

Brandon Douglas                      Amanda Sutter                      Marian Williams

Barbara Frack, Kennesaw State University Student

- I. Call to Order: Vice Chairman Plumley called the meeting to order at 6:01 pm and noted that a quorum was present.
- II. Public Comments: Ms. Barbara Frack stated that she is a student at Kennesaw State University.
- III. Approval of January Minutes: Motion made by Ms. Bretherton to approve the January minutes as presented. Ms. Loy seconded the motion and it carried.
- IV. Financial Report: Financial report was presented to the board for review. Staff reported that there were no new expenditures. Vice Chairman Plumley made a motion to approve the Financial report as submitted. Ms. Bretherton seconded the motion and it carried.

Ms. Sutter introduced Ms. Heather Hibbon and Ms. Judy McDonald as the new HPC Board members.

V. New Business:

A. Election of a Chairman, Vice-Chairman, and Secretary –  
Ms. Bretherton nominated Elisha Plumley for Chairman and Ms. Loy seconded the motion. There were no additional nominations and the vote was unanimous. Ms. Plumley nominated Maureen Bretherton for Vice Chairman and Ms. Loy seconded the motion. There were no additional nominations and the vote was unanimous. Ms. Plumley nominated Kim Wigington for Secretary. Ms. Bretherton seconded the motion and there were no additional nominations. The motion carried unanimously.

B. Nomination of a representative to serve on the Acworth Revitalization Grant Committee for 2008 – Ms. Plumley nominated Sallie Loy to serve on the Revitalization Grant Committee for 2008 and Ms. Bretherton seconded the motion. There were no additional nominations and the vote was unanimous.

C. Discussion and consideration of Community Outreach – Ms. Sutter stated that at the Project Committee meeting to discuss projects and goals for 2008 the committee designated Community Outreach as a priority for HPC. The Board agreed that they would like to see this committee created. Ms. Wigington, Ms. Plumley, and Ms. Bretherton agreed to serve on this committee. Ms. Hibbon and Ms. McDonald agreed to serve as alternates. Staff was directed to coordinate a meeting for this committee to discuss and develop a comprehensive plan for community outreach.

D. Discussion and consideration of Charlie Jackson Oral History – Ms. Bretherton stated that Mr. Charlie Jackson has been an Acworth resident for 61 years. Ms. Bretherton spoke with Mr. Jackson about the possibility of interviewing for an oral history. Ms. Bretherton said that Mr. Jackson would be interested and also recommended his friend, Walter Blalock, as a candidate for an oral history. Ms. Bretherton said that they could possibly interview both candidates at the same time. The board discussed the fact that they have decided not to do any more oral histories unless they can justify in their guidelines the funding of such projects. Ms. Bretherton suggested linking the oral histories to the historic structure of the Rosewald School. Staff was directed by the board to research the HPC ordinance to determine if HPC can continue to fund oral histories. Staff was also directed to contact Dr. Scott from Kennesaw State University inquiring about the possibility of students to perform the oral histories of Charlie Jackson and Walter Blalock and other future histories.

#### VI. Continuing Business:

A. Update on the RFQ for Consultant of Lemon-Dallas Street Historic Preservation District - Ms. Sutter stated that at the January Meeting the board authorized staff to advertise for a consultant for the Lemon-Dallas Street project. Ms. Sutter reported that ads were placed in the Marietta Daily Journal for February 22<sup>nd</sup> and February 29<sup>th</sup>. Ms. Sutter also stated that RFP's have been mailed to the list of consultants generated by the board. Ms. Sutter stated that she has received one response from the ad to confirm the date. Mr. Douglas requested that staff needs volunteers from the board to review proposals when received. Ms. Loy and Ms. Bretherton agreed to review the proposals on behalf of the board prior to the March HPC meeting.

Ms. Bretherton stated that she received a notice in the mail about the upcoming HPC training in Douglas, Georgia. Ms. Sutter reported that the training would take place on April 25 – 26<sup>th</sup> for any members interested in attending.

Ms. Sutter asked the board members to contact her if they plan to attend in order to complete the necessary registration requirements.

VII. Committee Reports

A. Committee Report on the Benefits of the Preservation Brochure – Ms. Loy distributed copies of the brochure for the board to review. Ms. Loy stated that Trevor has submitted his invoice for the work to create this brochure. Mr. Douglas reported that HPC approved an expenditure of \$250 for the cost of the brochure. Mr. Douglas stated that the invoice received by Trevor was in the amount of \$290 which exceeds the original quote in the amount of \$40. Ms. Loy stated that she would contact Trevor to discuss the original cost of \$250 received by the board. Mr. Douglas said that the board would need to approve the additional \$40 if Trevor does not reduce the amount for the brochure from \$290 to \$250. Ms. Bretherton made a motion to approve the additional \$40 for the cost of the brochure invoice. Ms. Plumley seconded the motion and it carried unanimously. Staff will proceed with the printing of 500 brochures. The board decided that the Community Outreach Committee would determine the distribution for the brochure.

VIII. Other Business – There was no other business.

IX. Director's Comments – Ms. Sutter distributed copies of the Marietta Daily Journal article concerning the \$50,000 grant received for the Rosenwald School to the board.

X. Board Members' Comments: Ms. Bretherton asked about the deadline for the upcoming HPC training. Ms. Sutter reported that the deadline to register is April 4<sup>th</sup> and asked the board members to notify her by the March 27<sup>th</sup> HPC meeting if they plan to attend.

XI. Public Comments: None

XII. Announcements:

- March 13<sup>th</sup> – Tourism Meeting at 6 p.m. in Conference Rm. 1
- March 15<sup>th</sup> – Easter Egg Hunt at Cauble Park at 10 a.m.
- March 18<sup>th</sup> – DDA Meeting at 6 p.m. in Conference Rm. 1
- March 27<sup>th</sup> – HPC Meeting at 6 p.m. in Conference Rm.1
- March 29<sup>th</sup> – Classic Car Cruise Night
- April 25-26<sup>th</sup> – HPC Training in Douglas, Georgia

XIII. Adjournment: The meeting was adjourned at 6:56 p.m.